

UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Conflict Prevention Programme (CPP)

Travel Report

Name :	Arjun Kumar
Title :	Regional Dialogue Advisor
Itinerary:	Dhangadhi –Kathmandu- Dhangadhi
Purpose :	1. To review the progress of activities against Q2 plan and develop shared understanding on programmatic. 2. Briefing and review of quarterly activities conducted in the region and develop common understanding on interventions to be carried out through Micro-credit grant.

1. Persons Accompanying Travel

S.No.	Name	Title
1	Arjun Kumar	Regional Dialogue Advisor

2. Travel Details

Date	From	To	Main Activity
29 June 2016	Dhangadhi	Kathmandu	- Departure from Dhangadhi to Kathmandu - Night stay in Kathmandu
30 June 2016	Kathmandu		Quarterly Review Meeting
01 July 2016	Kathmandu		Planning for Next Quarter
4-8 Jul 2016	Annual leave		
10 July 2016	Kathmandu	Dhangadhi	Departure from Ktm and arrival at Dhangadi

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Progress against planned activities was presented by each regional office and Kathmandu CSDP team along with AVRCS
- Developed Programme Strategic Roadmap, through plenary discussion
- Shared key lessons learned and best practices to be continued further within the programme interventions

4. Main observations and findings

- The meeting was well designed, which kept participants on a smooth track. Going through the process, the workshop was able to achieve its set objective.

5. Issues and problems observed

N/A

6. Main decisions of the TRAINING/MEETING

- The further strategy of CSDP shall be creating livelihood opportunities through Micro-credit grant and engage with key actors for strengthening community security and social cohesion at community level.

7. Recommendations for further actions

N/A



UNITED NATIONS DEVELOPMENT PROGRAMME
Peacebuilding and Recovery Unit (PBRU)
For Conflict Prevention Programme (CPP)

Travel Report

Name :	Indira Ale
Title :	Regional Dialogue Coordinator
Itinerary:	29 June-3 July, 2016
Purpose :	To participate in the program planning retreat in KTM.

1. Persons Accompanying Travel

S.No.	Name	Title
1.	Krishna Jogi	Regional Dialogue Coordinator

2. Travel Details

Date	From	To	Main Activity
29/06/2016	Bharatpur	Kathmandu	Travel to KTM
30/06/2016	Kathmandu	Kathmandu	Participated and contributed in the program
01/07/2016	Kathmandu	Kathmandu	Participated and contributed in the program

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Clarification over project structure and working approach among in-house staffs.

4. Main observations and findings

Two different project was combined as SCDP and had explanation by senior management.

5. Issues and problems observed

6. Main decisions of the visit

- Sort of clarification and orientation helped to have clear understanding about the project and its implementation phase.

7. Recommendations for further actions

Submission Date :	5 th of July 2016	Signature:	
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Democratic Transition Unit (DTU)
For Social Cohesion and Democratic Participation (SCDP)

Travel Report

Name :	Bal Krishna Gurung
Title :	Regional Project Assistant
Itinerary:	Biratnagar-Kathmandu-Biratnagar
Purpose :	1. To participate in Q2 retreat of CPP at Kathmandu on 30 June-01 July 2016 2. To join SCDP, Kathmandu as transferred from RFO Biratnagar from 01 July 2016

1. Persons Accompanying Travel

S.No.	Name	Title

2. Travel Details

Date	From	To	Main Activity
29 June 2016	Biratnagar	Kathmandu	- Travelled to Kathmandu from Biratnagar by air
30 June – 01 July 2016	Kathmandu	Kathmandu	- Attended Q2 retreat of CPP at Kathmandu
01 July 2016	Kathmandu	Kathmandu	- Joined SCDP Kathmandu office as transfer from RFO Biratnagar

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Attended Q2 retreat of CPP at Greenwich Hotel at Kathmandu
- Conducted preliminary activities to support conduction of Inter-Regional Gender Responsive Land Policy Workshop on 04 July 2016 at Bharatpur

4. Main observations and findings

- Q2 review of CPP and Q3 planning of SCDP went smoothly

5. Issues and problems observed

- NTR

6. Main decisions of the TRAINING/MEETING

- NTR

7. Recommendations for further actions

- NTR

Submission Date :	05 July 2016	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Conflict Prevention Programme (CPP)

Travel Report

Name :	Krishna Jogi
Title :	Regional Dialogue Coordinator
Itinerary:	Bharatpur-Kathmandu-Bharatpur
Purpose :	1. To attend SCDP retreat in Kathmandu.

1. Persons Accompanying Travel

S.N.	Name	Title
1	Indira Ale	Regional Dialogue Coordinator

2. Travel Details

Date	From	To	Main Activity
29 June 2016	Bharatpur	Kathmandu	- Travelled to Kathmandu
2 July 2016			- Weekend, stayed in Kathmandu
3 July 2016	Kathmandu	Bharatpur	- Returned back to Bharatpur.

3. Main activities undertaken during travels (meetings, interactions, discussions)

<ul style="list-style-type: none">Participated in SCDP retreat for programme review of first half of 2016 and planning for second half of 2016.

4. Main observations and findings

<ul style="list-style-type: none">The programmatic and strategic guidance from UNDP senior management (CD and DCD) was received and briefings were held from UNDP CO on grant management process/guidelines, programmatic visibility strategies and options, M&E requirements and integration of social cohesion and community security aspects in SCDP's programme.SCDP's achievement, opportunities and challenges of first half of 2016 were analysed and the cluster-level issues/context and potential entry points for Micro-grant mobilization for promoting social cohesion were discussed.The work plan for second half of 2016 and Q3 was prepared with a shared understanding among the programme team.
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5. Issues and problems observed

<ul style="list-style-type: none">NTR

6. Main decisions of the TRAINING/MEETING

<ul style="list-style-type: none">SCDP work-plan was prepared by each regional office.
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7. Recommendations for further actions

NTR

Submission Date :	4 July 2016	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Peacebuilding and Recovery Unit (PBRU)
For Conflict Prevention Programme (CPP)

Travel Report

Name :	Shiv Mishwakarna
Title :	Regional Dialogue Advisor
Itinerary :	Nepalgunj, Kathmandu, Nepalgunj
Purpose :	Participate in quarterly retreat

1. Persons Accompanying Travel

S.No.	Name	Title
1		
2		
3		
4		

2. Travel Details

Date	From	To	Main Activity
29 June 2016	Nepalgunj	Kathmandu	Participate in quarterly retreat
2 July 2016	Kathmandu	Nepalgunj	Return to duty station

3. Main activities undertaken during travels (meetings, interactions, discussions)

Review and reflect on the programme activities of January-June 2016 and consolidate learning, challenges and best practices.
Update on changed scenario and focus of the programme
Plan in detail for the second half of 2016

4. Main observations and findings

Community engagement with micro-grant

5. Issues and problems observed

None

6. Main decisions of the TRAINING

7. Recommendations for further actions

Submission Date :	02/07/2016	Signature:	
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Nepal

UNITED NATIONS DEVELOPMENT PROGRAMME
Peacebuilding and Recovery Unit (PBRU)
For Conflict Prevention Programme (CPP)

Travel Report

Name :	Manorama Sunuwar
Title :	Dialogue Support Officer for Land Issue
Itinerary:	Kathmandu- Bharatpur- Kathmandu
Purpose :	To organize inter-regional gender responsive land workshop

1. Persons Accompanying Travel

S.No.	Name	Title
	NA	

2. Travel Details

Date	From	To	Main Activity
3 rd July 2016	Kathmandu	Bharatpur	Had a preparatory meeting
4 th July 2016	Bharatpur		Convened the workshop
5 th July 2016	Bharatpur	Kathmandu	Travelled

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Conducted a preparatory meeting with the team
- Made presentation in two sessions of the workshop
- Coordinated with regional field office

4. Main observations and findings

- The workshop was very interactive and relevant with the project objective
- Participants identified the land issues and shared the best practices of the respective regions. They also prepared a list of strategic recommendations.
- The representation from MoLRM not only added value to programme but also it was supportive to the participants to be clear about on some concerns.
- The workshop begun on time and end relatively in the expected time (which was slightly went beyond the schedule) and facilitator played key role to control the participants and make them contribute in achieving expected output.
- There was a good coordination among the team members and everyone contributed well as it has been planned.

5. Issues and problems observed

- There had been confusion in banner format and been delayed in distributing agenda of the programme

6. Main decisions of the TRAINING

Similar module will be followed in next inter-regional dialogue to be held in Nepalgunj

7. Recommendations for further actions

- Need to take into account of increasing participation of marginalized group
- Service providers from government offices should be made participated in the next dialogues.

Submission Date :	5 th July 2016	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Social Cohesion and Democratic Participation (SCDP)

Travel Report

Name:

Name :	Ajay Das
Title :	Project Manager, a.i
Itinerary:	Kathmandu-Chitwan-Kathmandu
Purpose :	Attend inter-regional dialogue on land issue

1. Persons Accompanying Travel

S.No.	Name	Title
1.	Manorama Sunuwar	Land Dialogue Support Officer

2. Travel Details

Date	From	To	Main Activity
03 July 2016	Kathmandu	Bharatpur (Chitwan)	Participation in the inter-regional dialogue on land issue
05 July 2016	Bharatpur (Chitwan)	Kathmandu	Travel back to Kathmandu

3. Main activities undertaken during travels (meetings, interactions, discussions)

Inter-regional dialogue on land issue which brought together 60 representatives from the eastern, central and mid-western regions.

4. Main observations and findings

- The participants were informed about the upcoming major events on land issue at the central level and it's connection with the policy making.
- The Under Secretary from the Ministry of Land apprised the participants about Government's preparation to make a law in order to implement the land use policy 2072.

5. Issues and problems observed

There is still lack of awareness among general people about the provisions of joint ownership of land.

6. Main decisions of the TRAINING

NA

7. Recommendations for further actions

SCDP should continue engaging with the key actors who have been working on land issue. It is recommended to invite key participants from the inter-regional dialogue to the national dialogue for experience sharing.

Submission Date:	15 July 2016	Signature:	
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Democratic Transition Unit (DTU)
For Social Cohesion and Democratic Participation (SCDP)

Travel Report

Name :	Bal Krishna Gurung
Title :	Regional Project Assistant
Itinerary:	Kathmandu-Bharatpur-Kathmandu
Purpose :	Provide support to conduct Inter-Regional Gender Responsive Land Policy on 04 July 2016 at Bharatpur

1. Persons Accompanying Travel

S.No.	Name	Title
1	Ajay Das	PM, a.i.
2	Manorama Sunuwar	Land Dialogue Officer

2. Travel Details

Date	From	To	Main Activity
03 July 2016	Kathmandu	Bharatpur	- Travelled to Bharatpur from Kathmandu by air - Participated in preliminary meeting on logistic management
04 July 2016	Bharatpur	Bharatpur	- Provided support to conduct Inter-Regional Gender Responsive Land Policy for participants from Eastern, Central and Western regions
05 July 2016	Kathmandu	Kathmandu	- Travelled back to Kathmandu from Bharatpur by air

3. Main activities undertaken during travels (meetings, interactions, discussions)

<ul style="list-style-type: none">• Participated in preliminary meeting on logistic management• Held meeting with hotel personnel for arrangement of food, accommodation for participants and meeting hall arrangement• Took note for registration of participants, their arrival date for preparation of TA and DSA reimbursement• Provided other logistic support to conduct the workshop• Prepared TA/DSA payment sheet and distributed them to participants as per rules• Met with hotel personnel for hotel billing• Prepared F10 DSA claims for consultants

4. Main observations and findings

<ul style="list-style-type: none">• The workshop was conducted smoothly

5. Issues and problems observed

<ul style="list-style-type: none">• NTR

6. Main decisions of the TRAINING/MEETING

<ul style="list-style-type: none">• NTR

7. Recommendations for further actions

<ul style="list-style-type: none">• NTR

Submission Date :	05 July 2016	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (PBRU)
For Social Cohesion and Democratic Participation (SCDP)

Travel Report

Name :	Mahendra Sapkota
Title :	Consultant
Itinerary:	Kathmandu - Bharatpur- Kathmandu
Purpose :	To take note of the workshop proceedings on Inter-Regional Gender Responsive Land Policy on 04 July 2016 at Bharatpur

1. Persons Accompanying Travel

S.No.	Name	Title
1	SCDP staff members	
2		

2. Travel Details

Date	From	To	Main Activity
03 July 2016	Kathmandu	Bharatpur	Travelled by air to Bharatpur and participated in preparatory meeting
04 July 2016	Bharatpur	Bharatpur	Took note of the proceedings of Inter-Regional Gender Responsive Land Policy Workshop on 04 July 2016 at Bharatpur for Eastern, Central and Western Region participants
05 July 2016	Bharatpur	Kathmandu	Travelled by air back to Kathmandu from Bharatpur

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Documented comprehensive note on the proceedings of Inter-Regional Gender Responsive Land Policy Workshop for Eastern, Central and Western Region participants

4. Main observations and findings

The participants were very enthusiastic and participated actively

5. Issues and problems observed

NA

6. Main decisions of the TRAINING

Recommendations from the participants for policy reform on land issues

7. Recommendations for further actions

Monitor periodic follow up activities

Submission Date :	06 July 2016	Signature:	
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Nepal

UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (PBRU)
For Social Cohesion and Democratic Participation (SCDP)

Travel Report

Name :	Dharmendra Jha
Title :	Consultant
Itinerary:	Kathmandu - Bharatpur- Kathmandu
Purpose :	To facilitate Inter-Regional Gender Responsive Land Policy Workshop on 04 July 2016 at Bharatpur

1. Persons Accompanying Travel

S.No.	Name	Title
1	SCDP staff members	
2		

2. Travel Details

Date	From	To	Main Activity
03 July 2016	Kathmandu	Bharatpur	Travelled by air to Bharatpur and participated in preparatory meeting
04 July 2016	Bharatpur	Bharatpur	Facilitated Inter-Regional Gender Responsive Land Policy Workshop on 04 July 2016 at Bharatpur for Eastern, Central and Western Region participants
05 July 2016	Bharatpur	Kathmandu	Travelled by air back to Kathmandu from Bharatpur

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Inter-Regional Gender Responsive Land Policy Workshop for Eastern, Central and Western Region participants

4. Main observations and findings

The participants were very enthusiastic and participated actively

5. Issues and problems observed

NA

6. Main decisions of the TRAINING

Recommendations from the participants for policy reform on land issues

7. Recommendations for further actions

Monitor periodic follow up activities

Submission Date :	06 July 2016	Signature:	
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Nepo

UNITED NATIONS DEVELOPMENT PROGRAMME
Peacebuilding and Recovery Unit (PBRU)
Conflict Prevention Program(CPP)

Travel Report

Name :	Prem Raj Ojha
Title :	Conflict Sensitivity Specialist
Itinerary:	Kathmandu- Chautara-Kathmandu
Purpose :	Training facilitation

1. Persons Accompanying Travel

S.No.	Name	Title

2. Travel Details

Date	Activity	Venue
July 04, 2016	Departure from KTM to Chautara	Chautara
July 05, 2016	Training and back to Kathmandu	Kathmandu

3. Main activities undertaken during travels (meetings, interactions, discussions)

UNDP's Social Cohesion and Democratic Participation programme and United Nation Resident Coordinator's office organized a Conflict Sensitivity Orientation for the UN staff based in Chautara. The purpose of those training was to sensitize UN officials on the importance of conflict sensitivity in humanitarian context and provide skills to minimize the negative impacts of their impacts of their actions and behavior in culture and conflict.

Main content of the orientation was working tensions in humanitarian context; divider and connector analysis; concept of Implicit Ethical Message; and application of *Do No Harm Framework*. Brief concept of each topic was presented and training cartoons and videos were used for more detailed discussion. Participants practiced the analysis of context and impacts in smaller groups.

4. Main observations and findings

This training seems extremely relevant for humanitarian. Facilitators collected feedbacks and comments from the participants at the end of each orientation. It shows that they have realized the importance of culture and conflict sensitivity. They have appreciated the content, methodology and materials of the training and expressed their views that the training was helpful to work in the cultural diversity and conflict context. The major suggestions were to extend the time, use more participatory approaches and develop and use local more case studies.

5. Issues and problems observed

6. Main decisions

7. Recommendations for further actions

Submission Date :	2016/07/13	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Social Cohesion and Democratic Participation Programme (SCDP)

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Travel Report

Name :	Krishna Jogi
Title :	Regional Dialogue Coordinator
Itinerary:	Bharatpur-Biratnagar
Purpose :	1. To join SCDP Biratnagar RFO, due to official transfer from Bharatpur.

1. Persons Accompanying Travel

S.N.	Name	Title
1	Shreekrishna Maharjan	Driver

2. Travel Details

Date	From	To	Main Activity
6/7/2016	Bharatpur	Biratnagar	- Travelled and arrival to Biratnagar

3. Main activities undertaken during travels (meetings, interactions, discussions)

<ul style="list-style-type: none">• Travel.

4. Main observations and findings

<ul style="list-style-type: none">• NTR

5. Issues and problems observed

<ul style="list-style-type: none">• NTR

6. Main decisions of the TRAINING/MEETING

<ul style="list-style-type: none">• NTR

7. Recommendations for further actions

<ul style="list-style-type: none">• NTR

Submission Date :	11/7/2016	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Social Cohesion and Democratic Participation Programme (SCDP)

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Travel Report

Name :	Krishna Jogi
Title :	Regional Dialogue Coordinator
Itinerary:	Biratnagar-Panchthar- Biratnagar
Purpose :	<ul style="list-style-type: none"> To meet and consult with LPC, NGOs/CBOs, NGO Federation regarding collection of proposals for micro-capital grant to promote social cohesion in selected cluster of Panchthar. To meet with political and civil society leaders to discuss on emerging situation.

1. Persons Accompanying Travel

S.N.	Name	Title
1	Bam Bahadur Soni	Driver (UNDP-ESP)

2. Travel Details

Date	From	To	Main Activity
18 July 2016	Biratnagar	Panchthar	- Travelled to Panchthar.
20 July 2016	Panchthar	Biratnagar	- Returned back to duty station.

3. Main activities undertaken during travels (meetings, interactions, discussions)

<ul style="list-style-type: none"> Conducted consultation meeting with LPC, NGOs/CBOs, NGO Federation regarding collection of proposals for micro-capital grant to promote social cohesion in selected cluster of Panchthar. Provided briefing on ToR and proposal format for MCG to prospective NGOs in coordination with NGO Federation, Panchthar chapter. Meet with some political and civil society leaders to receive socio-political updates.

4. Main observations and findings

<ul style="list-style-type: none"> 10 NGOs and NGO Federation officials were briefed on the ToR of MCG proposal and they found to be interested to submit the proposal to work for promotion of social cohesion in the district. The socio-political situation in the district observed calm and peaceful. The MSDF observed functional and active and the collaboration among the political parties is continued in facilitation of MSDF.

5. Issues and problems observed

<ul style="list-style-type: none"> NTR

6. Main decisions of the TRAINING/MEETING

<ul style="list-style-type: none"> NTR

7. Recommendations for further actions

NTR

Submission Date :	25 July 2016	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Social Cohesion and Democratic Participation (SCDP)

Travel Report

Name :	Mahendra Sapkota
Title :	Consultant
Itinerary:	Kathmandu – Nepalgunj- Kathmandu
Purpose :	To take note of the workshop proceedings on Inter-Regional Gender Responsive Land Policy on 21 July 2016 at Nepalgunj

1. Persons Accompanying Travel

S.No.	Name	Title
1	SCDP staff members	
2		

2. Travel Details

Date	From	To	Main Activity
20 July 2016	Kathmandu	Nepalgunj	Travelled by air to Nepalgunj and participated in preparatory meeting
21 July 2016	Nepalgunj	Nepalgunj	Took note of the proceedings of Inter-Regional Gender Responsive Land Policy Workshop on 21 July 2016 at Nepalgunj for participants from Mid-west and Far-west regions
22 July 2016	Nepalgunj	Kathmandu	Travelled by air back to Kathmandu from Nepalgunj

3. Main activities undertaken during travels (meetings, interactions, discussions)

-Documented comprehensive note on the proceedings of Inter-Regional Gender Responsive Land Policy Workshop for participants from Mid-west and Far-west regions

4. Main observations and findings

The participants were very enthusiastic and participated actively

5. Issues and problems observed

NA

6. Main decisions of the TRAINING

Recommendations from the participants for policy reform on land issues

7. Recommendations for further actions

Monitor periodic follow up activities

Submission Date :	25 July 2016	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Peacebuilding and Recovery Unit (PBRU)
Conflict Prevention Program(CPP)

Travel Report

Name :	Prem Raj Ojha
Title :	Conflict Sensitivity Specialist
Itinerary:	Kathmandu- Gorkha-Kathmandu
Purpose :	Training facilitation

1. Persons Accompanying Travel

S.No.	Name	Title

2. Travel Details

Date	Activity	Venue
July 19, 2016	Departure from KTM to Gorkha	Gorkha
July 20, 2016	Training in Gorkha	Gprkha
July 21, 2016	Back to Kathmandu	Kathmandu

3. Main activities undertaken during travels (meetings, interactions, discussions)

UNDP's Social Cohesion and Democratic Participation programme and United Nation Resident Coordinator's office organized a Conflict Sensitivity Orientation for the UN staff based in Gorkha. The purpose of those training was to sensitize UN officials on the importance of conflict sensitivity in humanitarian context and provide skills to minimize the negative impacts of their impacts of their actions and behavior in culture and conflict.

This was second event of UNDP and UNRCO for in applying Do No Harm in earthquake reconstruction for building back batter. Main content of the orientation was working tensions in humanitarian context; divider and connector analysis; concept of Implicit Ethical Message; and application of *Do No Harm Framework*. Brief concept of each topic was presented and training cartoons and videos were used for more detailed discussion. Participants practiced the analysis of context and impacts in smaller groups.

4. Main observations and findings

This training seems extremely relevant for humanitarian. Facilitators collected feedbacks and comments from the participants at the end of each orientation. It shows that they have realized the importance of culture and conflict sensitivity. They have appreciated the content, methodology and materials of the training and expressed their views that the training was helpful to work in the cultural diversity and conflict context. The major suggestions were to extend the time, use more participatory approaches and develop and use local more case studies. The detail report will be prepared and shared with RCO and UNDP office after completing initial three events.

5. Issues and problems observed

6. Main decisions

7. Recommendations for further actions

Submission Date :	2016/07/22	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Conflict Prevention Programme (CPP)



Travel Report

Name :	Arjun Kumar
Title :	Regional Dialogue Advisor
Itinerary:	Dhangadhi –Neplagunj- Dhangadhi
Purpose :	<ol style="list-style-type: none"> 1. To conduct Inter-regional Workshop on land issues in participation of MSLDF from FWR and MWR 2. Briefing and review of MSLDF activities in both FWR and MWR after series of interaction and dialogues at sub-national level.

1. Persons Accompanying Travel

S.No.	Name	Title
1.	Arjun Kumar	Regional Dialogue Advisor
2.	Ram Bahadur Tharu	Driver; UNDP Field Office-Dhangadhi

2. Travel Details

Date	From	To	Main Activity
20 July 2016	Dhangadhi	Nepalgunj	- Departure from Dhangadhi to Nepalgunj - Night stay in Nepalgunj
21 July 2016	Nepalgunj		Inter-regional Workshop on land issues
20 July 2016	Nepalgunj	Dhangadhi	Departure from Npj and arrival at Dhangadi

3. Main activities undertaken during travels (meetings, interactions, discussions)

<ul style="list-style-type: none"> • Best practices made by MSLDFs in FWR and MWR was collected through group works sessions and presented by the both regional MSLDFs • Identified, discussed and agreed upon the further Roadmap of MSLDF to play constructive roles working with other key actors for land policy reforms to make it gender-responsive • Shared key lessons learned and best practices to be continued further within the MSLDF interventions

4. Main observations and findings

<ul style="list-style-type: none"> • The meeting was well designed, which kept participants on a smooth track. Going through the process, the workshop was able to achieve its set objective.
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5. Issues and problems observed

N/A

6. Main decisions of the TRAINING/MEETING

<ul style="list-style-type: none"> • The further strategy of the both MSLDFs shall be creating conducive environment for policy reform with perspective of gender-responsive land management.
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7. Recommendations for further actions

N/A

Submission Date :	25 July 2016	Signature:	
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Democratic Transition Unit (DTU)
For Social Cohesion and Democratic Participation (SCDP)

Travel Report

Name :	Bal Krishna Gurung
Title :	Regional Project Assistant
Itinerary:	Kathmandu-Nepalgunj-Kathmandu
Purpose :	Provide support to conduct Inter-Regional Gender Responsive Land Policy on 21 July 2016 at Nepalgunj

1. Persons Accompanying Travel

S.No.	Name	Title
1	Manorama Sunuwar	Land Dialogue Officer
2	Bidur Silwal	Driver

2. Travel Details

Date	From	To	Main Activity
20 July 2016	Kathmandu	Nepalgunj	- Travelled to Nepalgunj from Kathmandu by air - Participated in preliminary meeting on logistic management
21 July 2016	Nepalgunj	Nepalgunj	- Provided support to conduct Inter-Regional Gender Responsive Land Policy for participants from Mid-west and far-west regions
22 July 2016	Nepalgunj	Kathmandu	- Travelled back to Kathmandu from Nepalgunj by air

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Participated in preliminary meeting on logistic management
- Held meeting with hotel personnel for arrangement of food, accommodation for participants and meeting hall arrangement
- Took note for registration of participants, their arrival date for preparation of TA and DSA reimbursement
- Provided other logistic support to conduct the workshop
- Prepared TA/DSA payment sheet and distributed them to participants as per rules
- Met with hotel personnel for hotel billing
- Prepared F10 DSA claims for consultants

4. Main observations and findings

- The workshop was conducted smoothly

5. Issues and problems observed

- The restaurant of View Hotel Siddhartha, Nepalgunj was relatively small to accommodate all participants during lunch and dinner.

6. Main decisions of the TRAINING/MEETING

- NTR

7. Recommendations for further actions

- The hotel is extending with the new building being constructed and should be able to allocate a larger dining hall.
- It is always good to verify the list of participants who have checked in at the hotel with the participants' registration for the workshop to see that no trespassing for free food and accommodation takes place.

Submission Date :	22 July 2016	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Social Cohesion and Democratic Participation (SCDP)

Travel Report

Name :	Dharmendra Jha
Title :	Consultant
Itinerary:	Kathmandu – Nepalgunj- Kathmandu
Purpose :	To facilitate Inter-Regional Gender Responsive Land Policy Workshop on 21 July 2016 at Nepalgunj

1. Persons Accompanying Travel

S.No.	Name	Title
1	SCDP staff members	
2		

2. Travel Details

Date	From	To	Main Activity
20 July 2016	Kathmandu	Nepalgunj	Travelled by air to Nepalgunj and participated in preparatory meeting
21 July 2016	Nepalgunj	Nepalgunj	Facilitated Inter-Regional Gender Responsive Land Policy Workshop on 21 July 2016 at Nepalgunj for participants from Mid-west and far-west development regions.
22 July 2016	Nepalgunj	Kathmandu	Travelled by air back to Kathmandu from Nepalgunj

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Inter-Regional Gender Responsive Land Policy Workshop for participants from Mid-west and Far-west regions

4. Main observations and findings

The participants were very enthusiastic and participated actively

5. Issues and problems observed

NA

6. Main decisions of the TRAINING

Recommendations from the participants for policy reform on land issues

7. Recommendations for further actions

Monitor periodic follow up activities

Submission Date :	25 July 2016	Signature:	
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Nepal

UNITED NATIONS DEVELOPMENT PROGRAMME
Peacebuilding and Recovery Unit (PBRU)
For Conflict Prevention Programme (CPP)

Travel Report

Name :	Manorama Sunuwar
Title :	Dialogue Support Officer for Land Issue
Itinerary:	Kathmandu- Nepalgunj- Kathmandu
Purpose :	To organize inter-regional gender responsive land workshop

1. Persons Accompanying Travel

S.No.	Name	Title
	NA	

2. Travel Details

Date	From	To	Main Activity
20 th July 2016	Kathmandu	Nepalgunj	Had a preparatory meeting
21 st July 2016	Nepalgunj		Convened the workshop
22 nd July 2016	Nepalgunj	Kathmandu	Travelled

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Conducted a preparatory meeting with the team
- Made presentation in two sessions of the workshop
- Coordinated with regional field office

4. Main observations and findings

- The workshop was very interactive and relevant with the project objective
- Participants identified the land issues and shared the best practices of the respective regions. They also prepared a list of strategic recommendations.
- The discussion was more focused on exchanging best practices of the regions.
- The workshop begun on time and end relatively in the expected time (which was slightly went beyond the schedule) and facilitator played key role to control the participants and make them contribute in achieving expected output.
- There was a good coordination among the team members and everyone contributed well as it has been planned.

5. Issues and problems observed

- There had been confusion in number of participants to be selected from far-western region. The representative of Kanchanpur were slightly higher in comparison to other districts.

6. Main decisions of the TRAINING

The number of participants from regional level should be ensured as per plan prior to workshop

7. Recommendations for further actions

- Field offices need to organize an exit workshop among the members of MSLDF

Submission Date :	29 th July 2016	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Peacebuilding and Recovery Unit (PBRU)
SCDP

Travel Report

Name :	Indira Ale
Title :	Regional Dialogue Coordinator
Itinerary:	Bharatpur-Parsa-Bara-Bharatpur, 30-31 July, 2016
Purpose :	To manage organize and manage UNDAF evaluation meeting with GPI-CT key stakeholders in Bara and Parsa districts.

1. Persons Accompanying Travel

S.No.	Name	Title
1.	Bajjanti Giri Sing	Program Officer

2. Travel Details

Date	From	To	Main Activity
30/07/2016	Bharatpur	Birgunj	Travel to Birgunj to organize evaluation meeting with UNDAF team in Ganjabhawanipur with GPI-CT key stakeholders and meeting with political stakeholders in Birgunj.
31/07/2016	Birjank	Bharatpur	Organize different meeting with IPWA, women right activists and conflict victim in Birgunj, and organize meetings with CDO, LDO and SP in their office separately and travel back to Bharatpur.

3. Main activities undertaken during travels (meetings, interactions, discussions)

Manage overall organization of meetings with key stakeholders in community level and district level.

4. Main observations and findings

Women activists improving their technical skills on rights and leaderships.

5. Issues and problems observed

Lack of sustainable economic support.

6. Main decisions of the visit

To have some understanding about combined program by Un Agencies.

7. Recommendations for further actions

Review of Specific Programme through joint venture.

Submission Date :	08/01/2016	Signature:	
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