

UNITED NATIONS DEVELPOMENT PROGRAMME Democratic Transition Unit (DTU) For Conflict Prevention Programme (CPP)

Travel Report

Name:	Arjun Kumar
Title:	Regional Dialogue Advisor
Itinerary:	Dhangadhi –Kathmandu- Dhangadhi
Purpose:	 To review the progress of activities against Q2 plan and develop shared understanding on programmatic. Briefing and review of quartely activities coducted in the region and develop common understanding on interventions to carried out through Micro-credit grant.

1. Persons Accompanying Travel

S.No.	Name	Title
1	Arjun Kumar	Regional Dialogue Advisor

2. Travel Details

Date	From	То	Main Activity
29 June 2016	Dhangadhi	Kathmandu	- Departure from Dhangadhi to Kathmandu - Night stay in Kathmandu
30 June 2016	Kathmandu		Quarterly Review Meeting
01 July 2016	Kathmandu		Planning for Next Quarter
4-8 Jul 2016	Annual leave		
10 July 2016	Kathmandu	Dhangadhi	Departure from Ktm and arrival at Dhangadi

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Progress against planned activities was presented by each regional office and Kathmandu CSDP team along with AVRCS
- Developed Programme Strategic Roadmap, through plenary discussion
- Shared key lessons learned and best practices to be continued further within the programme interventions

4. Main observations and findings

• The meeting was well designed, which kept participants on a smooth track. Going through the process, the workshop was able to achieve its set objective.

5. Issues and problems observed

N/A

6. Main decisions of the TRAINING/MEETING

• The further strategy of CSDP shall be creating livelihood opportunities through Micro-credit grant and engage with key actors for strengthening community security and social cohesion at community level.

	7.	Reco	mmenc	lations	ior	iurther	actions
--	----	------	-------	---------	-----	---------	---------

N/A



UNITED NATIONS DEVELPOWEND PROGRAMME Peacebuilding and Recovery Unit (PBRU) For Conflict Prevention Programme (CPP)

Name:		Indira Ale				
Total-American			Regional Dialogue Coordinator			
inerative		29 June-3 J				
Purpose	·		ate in the program pla	nning retreat in KTM.		
L	ns Accompanyin		negative same vive service and an extension of the same state of the same of the same service in the same service is the same service and the same service is the same service in the same service in the same service is the same service in the same service is the same service in the same service in the same service is the same service is the same service in the same service in the same service is the same service in the same service in the same service is the same service in the same		migrangspersystem of laggery annihim enter t _{ee} mad to distribute the late and an international description and the arts.	
S.No.	yara waxanin maioraaanin aa	Name	арының түрін тік құрадының мәнерет 400 қора 200 кештен білішін есі білішін білішін есі (4 тіл тек	The state of the s		
i Consultation	Krishna Jogi			Regional Dialogue Coordi	inator	
2. Trave	i Details	nick kantarinak oo ahaak aa aa aa ahaa ah oo dhahaa ah oo dhahaa ka baha ah baha ah baha ah baha baha	tog vink til till malmet 3 malminlim skalmant ettillilliga i lingstade skalmann skalmann skalmann skalmann ska			
Dat	te l	rom	To	Main Ac	tivity	
29/06/2		aratpur	Kathmandu	Travel to KTM		
30/06/2	.016 Kat	hmandu	Kathmandu	Participated and contribu	ited in the program	
01/07/2	016 Kat	nmandu	Kathmandu	Participated and contribu	ited in the program	
garden de la companya del companya del companya de la companya de	observations an					
Two ditt	terent project wa	s combined a	is SCDP and had explai	nation by senior manageme	ent.	
5. Issues and problems observed						
6. Main decisions of the visit						
 Sort of clarification and orientation helped to have clear understanding about the project and its implementation phase. 						
7. Reco	7. Recommendations for further actions					
Submis	sion Date :	5 th of July	2016	Signature:	Shelipfle	



Democratic Transition Unit (DTU) For Social Cohesion and Democratic Participation (SCDP)

Travel Report

Name :	Bal Krishna Gurung
Title :	Regional Project Assistant
Itinerary:	Biratnagar-Kathmandu-Biratnagar
Purpose:	1. To participate in Q2 retreat of CPP at Kathmandu on 30 June-01 July 2016
•	2. To join SCDP, Kathmandu as transferred from RFO Biratnagar from 01 July 2016

 	Accompa		Havet
 		,	

S.No.	Name	Title

2. Travel Details

Date	From	То	Main Activity
29 June 2016	Biratnagar	Kathmandu	- Travelled to Kathmandu from Biratnagar by air
30 June – 01 July 2016	Kathmandu	Kathmandu	- Attended Q2 retreat of CPP at Kathmandu
01 July 2016	Kathmandu	Kathmandu	- Joined SCDP Kathmandu office as transfer from RFO Biratnagar

3. Main activities und	lertaken during travels	(meetings	, interactions	, discussions)
------------------------	-------------------------	-----------	----------------	----------------

- Attended Q2 retreat of CPP at Greenwich Hotel at Kathmandu
- Conducted preliminary activities to support conduction of Inter-Regional Gender Responsive Land Policy
 Workshop on 04 July 2016 at Bharatpur

4. Main observations and findings

• Q2 review of CPP and Q3 planning of SCDP went smoothly

5. Issues and problems observed

• NTR

6. Main decisions of the TRAINING/MEETING

NTR

7. Recommendations for further actions

NTR

Submission Date:	05 July 2016	Signature:	\mathcal{N}	m XO



UNITED NATIONS DEVELPOMENT PROGRAMME Democratic Transition Unit (DTU) For Conflict Prevention Programme (CPP)

Travel Report

Name:	Krishna Jogi
Title:	Regional Dialogue Coordinator
Itinerary:	Bharatpur-Kathmandu-Bharatpur
Purpose :	1. To attend SCDP retreat in Kathmandu.

1	Darcone	Accompan\	Jing.	Travel
3	PEISUIIS	ALLUHUAH	4 1 1 1 5	116487-1

S.N.	Name	Title
1	Indira Ale	Regional Dialogue Coordinator

2. Travel Details

Date	From	om To Main Activity				
29 June 2016	Bharatpur	Kathmandu	- Travelled to Kathmandu			
2 July 2016			- Weekend, stayed in Kathmandu			
3 July 2016	Kathmandu	Bharatpur	- Returned back to Bharatpur.			

3. Main activities undertaken during travels (meetings, interactions, discussions)

Participated in SCDP retreat for programme review of first half of 2016 and planning for second half of 2016.

4. Main observations and findings

- The programmatic and strategic guidance from UNDP senior management (CD and DCD) was received and, briefings were held from UNDP CO on grant management process/guidelines, programmatic visibility strategies and options, M&E requirements and integration of social cohesion and community security aspects in SCDP's programme.
- SCDP's achievement, opportunities and challenges of first half of 2016 were analysed and the cluster-level issues/context and potential entry points for Micro-grant mobilization for promoting social cohesion were discussed.
- The work plan for second half of 2016 and Q3 was prepared with a shared understanding among the programme team.

5	lecupe	and	nroh	ams	obser	ved

NTR

6. Main decisions of the TRAINING/MEETING

SCDP work-plan was prepared by each regional office.

7. Recommendations for further actions

NTR

			
Submission Date:	4 July 2016	Signature:	(,\(\)
Submission pare.	4 July 2010		1 4115
			1(1)2



UNITED NATIONS DEVELPOMENT PROGRAMME
Peacebuilding and Recovery Unit (PBRU)
For Conflict Prevention Programme (CPP)

laine :	Shiv Vishwak	4 11 14 LF	The second secon	ga anno resultar articlaritari di anno di anno di		
	Regional Cial	Regional Dialogue Advisor				
inerary:	Menaigunj-K	ərbənəndu. Mepalgur				
urpose :	Participate in	quarterly retreat	The state of the s	Andrews Walter Commence of the Comment of the Comme		
Dagara		1806 (1809 1809 1909 1800 1800 1800 1800 1800				
. Persons Accomp	The state of the s					
	Name		3 5 5 6 6			
3 (
2						
3						
4,						
	AT THE SECOND STREET OF THE SE	engerigen vor en engerman i generalen er benedet en				
z. Travel Details						
Date	From	To	Main Activity			
29 June 2016	Nepalgunj	Kathmandu	Participate in quarterly retreat			
2 July 2016	Kathmandu	Nepalgunj	Return to duty station			
Review and reflect practices. Update on changer	undertaken during tra on the programme act d scenario and focus of le second half of 2016	vities of January-Jun	actions, discussions) 2016 and consolidate learning, challenges a	nd best		
Review and reflect practices. Update on changer Plan in detail for th 4. Main observati	on the programme act d scenario and focus of le second half of 2016 ons and findings	vities of January-Jun	actions, discussions) e 2016 and consolidate learning, challenges a	nd best		
Review and reflect practices. Update on changer Plan in detail for th 4. Main observati	on the programme act d scenario and focus of le second half of 2016	vities of January-Jun	actions, discussions) e 2016 and consolidate learning, challenges a	nd best		
Review and reflect practices. Update on changer Plan in detail for th 4. Main observation	on the programme act d scenario and focus of de second half of 2016 ons and findings gement with micro-gra	vities of January-Jun	actions, discussions) e 2016 and consolidate learning, challenges a	nd best		
Review and reflect practices. Update on changer Plan in detail for th 4. Main observati	on the programme act d scenario and focus of de second half of 2016 ons and findings gement with micro-gra	vities of January-Jun	actions, discussions) e 2016 and consolidate learning, challenges a	nd best		
Review and reflect practices. Update on changer Plan in detail for th 4. Main observation Community engages 5. Issues and prob	on the programme act d scenario and focus of le second half of 2016 ons and findings gement with micro-gra liems observed	vities of January-Jun	actions, discussions) e 2016 and consolidate learning, challenges a	nd best		
Review and reflect practices. Update on changer Plan in detail for th 4. Main observation Community engages.	on the programme act d scenario and focus of le second half of 2016 ons and findings gement with micro-gra liems observed	vities of January-Jun	actions, discussions) 2 2016 and consolidate learning, challenges a	nd best		
Review and reflect practices. Update on changer Plan in detail for the 4. Main observation Community engages. Issues and problem None 6. Main decisions	on the programme act d scenario and focus of de second half of 2016 ons and findings gement with micro-gra blems observed of the TRAINING	ivities of January-Juni the programme	actions, discussions) e 2016 and consolidate learning, challenges a	nd best		
Review and reflect practices. Update on changer Plan in detail for the 4. Main observation Community engages. Issues and problem None 6. Main decisions	on the programme act d scenario and focus of le second half of 2016 ons and findings gement with micro-gra liems observed	ivities of January-Juni the programme	actions, discussions) 2 2016 and consolidate learning, challenges a	nd best		
Review and reflect practices. Update on changer Plan in detail for the 4. Main observation Community engages. Issues and problem. None	on the programme act d scenario and focus of de second half of 2016 ons and findings gement with micro-gra blems observed of the TRAINING	ivities of January-Juni the programme	actions, discussions) 2 2016 and consolidate learning, challenges a	nd best		
Review and reflect practices. Update on changer Plan in detail for the 4. Main observation Community engages. Issues and problem. None	on the programme act d scenario and focus of de second half of 2016 ons and findings gement with micro-gra blems observed of the TRAINING	ivities of January-Juni the programme	actions, discussions) e 2016 and consolidate learning, challenges a	nd best		
Review and reflect practices. Update on changer Plan in detail for the 4. Main observation Community engages issues and problem Mone 6. Main decisions 7. Recommendations	on the programme act d scenario and focus of the second half of 2016 ons and findings gement with micro-gra tilems observed of the TRAINING	ivities of January-Junion the programme	e 2016 and consolidate learning, challenges a	nd best		
Review and reflect practices. Update on changer Plan in detail for the 4. Main observation Community engages. Issues and problem. None	on the programme act d scenario and focus of the second half of 2016 ons and findings gement with micro-gra thems observed of the TRAINING	ivities of January-Junion the programme	actions, discussions) 2 2016 and consolidate learning, challenges a	nd best		



UNITED NATIONS DEVELOPMENT PROGRAMME

Peacebuilding and Recovery Unit (PBRU) For Conflict Prevention Programme (CPP)

Travel Report

Name:	Manorama Sunuwar
Title:	Dialogue Support Officer for Land Issue
Itinerary:	Kathmandu- Bharatpur- Kathmandu
Purpose:	To organize inter-regional gender responsive land workshop

1. Persons Accompanying Travel

S.No.	Name	Title	
	NA		

2. Travel Details

4. FRACT Details				
Date	From	То	Main Activity	
3 rd July 2016	Kathmandu	Bharatpur	Had a preparatory meeting	
4 th July 2016	Bharatpur		Convened the workshop	
5 th July 2016	Bharatpur	Kathmandu	Travelled	

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Conducted a preparatory meeting with the team
- Made presentation in two sessions of the workshop
- Coordinated with regional field office

4. Main observations and findings

- The workshop was very interactive and relevant with the project objective
- Participants identified the land issues and shared the best practices of the respective regions. They also prepared a list of strategic recommendations.
- The representation from MoLRM not only added value to programme but also it was supportive to the participants to be clear about on some concerns.
- The workshop begun on time and end relatively in the expected time (which was slightly went beyond the schedule) and facilitator played key role to control the participants and make them contribute in achieving expected output.
- There was a good coordination among the team members and everyone contributed well as it has been planned.

5. Issues and problems observed

There had been confusion in banner format and been delayed in distributing agenda of the programme

6. Main decisions of the TRAINING

Similar module will be followed in next inter-regional dialogue to be held in Nepalgunj

7. Recommendations for further actions

- Need to take into account of increasing participation of marginalized group
- Service providers from government offices should be made participated in the next dialogues.

Submission Date :	5 th July 2016	Signature:	Many in
			·



UNITED NATIONS DEVELPOMENT PROGRAMMU Democratic Transition Unit (DTU For Social Cohesion and Democratic Participation (SCDP)

Travel Report

Name:	Ajay Das
Title:	Project Manager, a.ı
itinerary:	Kathmandu-Chitwan-Kathmandu
Purpose:	Attend inter-regional dialogue on land issue

1. Persons Accompanying Travel

900	S.No.	Name	Title	· magifical decembers
NAMES OF TAXABLE PARTY.	٦.	Manorama Sunuwar	Land Dialogue Support Officer	AVERSO III O NUMBER C

2. Travel Details

Date From To		Main Activity		
account of the format of the	03 July 2016	Kathmandu	Bharatpur (Chitwan)	Participation in the inter-regional dialogue on land issue
S HOUSE COMPANY	05 July 2016	Bharatpur (Chitwan)	Kathmandu	Travel back to Kathmandu

3. Main activities undertaken during travels (meetings, interactions, discussions)

Inter-regional dialogue on land issue which brought together 60 representatives from the eastern, central and midwestern regions.

4. Main observations and findings

- The participants were informed about the upcoming major events on land issue at the central level and it's connection with the policy making.
- The Under Secretary from the Ministry of Land apprised the participants about Government's preparation to make a law in order to implement the land use policy 2072.

5. Issues and problems observed

There is still lack of awareness among general people about the provisions of joint ownership of land.

6. Main decisions of the TRAINING

NΑ

7. Recommendations for further actions

SCDP should continue engaging with the key actors who have been working on land issue. It is recommended to invite key participants from the inter-regional dialogue to the national dialogue for experience sharing.

1		MANAGEMENT CONTRACTOR		1
	Submission Date:	15 July 2016	Signature:	1 ////
1			en e	



Democratic Transition Unit (DTU) For Social Cohesion and Democratic Participation (SCDP)

Empowered lives Resilient nations

Travel Report

Name :	Bal Krishna Gurung
Title:	Regional Project Assistant
Itinerary:	Kathmandu-Bharatpur-Kathmandu
Purpose:	Provide support to conduct Inter-Regional Gender Responsive Land Policy on 04 July 2016 at Bharatpur

1. Persons Accompanying Travel

S.No.	Name	Title
1		PM, a.i.
2	Manorama Sunuwar	Land Dialogue Officer

2. Travel Details

Date	From	То	Main Activity
03 July 2016	Kathmandu	Bharatpur	Travelled to Bharatpur from Kathmandu by air Participated in preliminary meeting on logistic management
04 July 2016	Bharatpur	Bharatpur	Provided support to conduct Inter-Regional Gender Responsive Land Policy for participants from Eastern, Central and Western regions
05 July 2016	Kathmandu	Kathmandu	- Travelled back to Kathmandu from Bharatpur by air

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Participated in preliminary meeting on logistic management
- Held meeting with hotel personnel for arrangement of food, accommodation for participants and meeting hall arrangement
- Took note for registration of participants, their arrival date for preparation of TA and DSA reimbursement
- Provided other logistic support to conduct the workshop
- Prepared TA/DSA payment sheet and distributed them to participants as per rules
- Met with hotel personnel for hotel billing
- Prepared F10 DSA claims for consultants

4. Main observations and findings

• The workshop was conducted smoothly

5. Issues and problems observed

NTR

6. Main decisions of the TRAINING/MEETING

NTR

7. Recommendations for further actions

NTR

Submission Date: 05 July 2016 Signature:	,			
			j orginature.	



UNITED NATIONS DEVELPOMENT PROGRAMME Democratic Transition Unit (PBRU For Social Cohesion and Democratic Participation (SCOP

Travel Report

Name:	Mahendra Sapkota
Title:	Consultani
Itinerary:	Kathmandu - Bharatpur- Kathmandu
Purpose:	To take note of the workshop proceedings on Inter-Regional Gender Responsive Land Policy on 04 July 2016 at Bharatpur
1. Persons Accomp	anvino Travel

Concumbic Deballish	S.No.	мате Подате	Title
STATE OF STREET STATE OF STREET	, programme of the state of the	SCDP staff members	
ericio Mérculos	2		

2. Travel Details

Date	From	То	Main Activity
03 July 2016	Kathmandu	Bharatpur	Travelled by air to Bharatpur and participated in preparatory meeting
04 July 2016	Bharatpui	Bharatpur	Took note of the proceedings of Inter-Regional Gender Responsive Land Policy Workshop on 04 July 2016 at Bharatpur for Eastern, Central and Western Region participants
05 July 2016	Bharatpur	Kathmandu	Travelled by air back to Kathmandu from Bharatpur

_	Main activities undertaken	ماميمين بسينييا	(man o étim er c	inéavacéianc	dicenceione
- 72	- Main activities undertaken	ciurma traveis	imeerinas.	interactions.	discussions

-Documented comprehensive note on the proceedings of Inter-Regional Gender Responsive Land Policy Workshop for Eastern, Central and Western Region participants

4.	Main	obser	vations	and	findings
----	------	-------	---------	-----	----------

The participants were very enthusiastic and participated actively

5. Issues and problems observed

NA

6. Main decisions of the TRAINING

Recommendations from the participants for policy reform on land issues

7. Recommendations for further actions

Monitor periodic follow up activities

		1	
Submission Date:	06 July 2016	Signature:	29/



UNITED NATIONS DEVELPOMENT PROGRAMME Democratic Transition Unit (PBRU) For Social Cohesion and Democratic Participation (SCDP)

-						
Name:			<u>Dharmendra</u>	ı Jha		
Title:			Consultant			
Itinerar	y:	1	•	- Bharatpur- Kathma		
Purpose	2:	1	To facilitate at Bharatpur		r Responsive Land Policy Wor	kshop on 04 July 2016
1. Perso	ns Accon	npanying T	ravel			
5.No.			Name		Tit	le
ţ.	SCDP st	aff member	rs .			
2						
2. Trave	el Details					
_	ate	Fr	om	То	Main A	ctivity
03 July	y 2016	Kathr	nandu	Bharatpur	Travelled by air to Bharata preparatory meeting	our and participated in
04 July	y 2016	Bhar	atpur	Bharatpur	Facilitated Inter-Regional Land Policy Workshop on Bharatpur for Eastern, Cer participants	04 July 2016 at ntral and Western Region
05 Jul	y 2016	Bhar	atpur	Kathmandu	Travelled by air back to Ka Bharatpur	athmandu from
3. Main	activitie	s undertak	en during tr	avels (meetings, int	eractions, discussions)	
					Eastern, Central and Western I	Region participants
4. Main	observa	tions and f	indings			
		ga apaga katana kat		nd participated activ	ely	
£		oblems obs	·ozaci			
3.155UG	rs and pr	Juignio Vui	el Aen		en en de la companya	ere et minde de gran de gran media de desidades de la desidade de proposition en esta de la dela de la dela de
Termination and the control of the c					NICLAND AND ROOM OF THE THE THE STATE OF THE STATE OF THE THE STATE OF	open verseen gewood is die stelle stellen verseen de krijvys gebeure neem en en festel dat die 1900 stellen Person en en be
		is of the TR		andre ministrative in the second section of the second section in the second section is a second section of the		
ให้ของกา	mendatio	ns from the	participants	for policy reform on	REVORSSUES 	anakulustatak kalenda 1920-lah 1930-lah samunink musan ni 1822 da da lah lah lah samun ni lah samunink da lah s
7. Reco	ommenda	itions for fi	irther action	7 S promposor meny menutochomical haz siring meneroma into 44 dae indentification	$r_{r_{r_{r_{r_{r_{r_{r_{r_{r_{r_{r_{r_{r$	manting framewish and local costs and costs and costs and costs of the cost of the costs of the
Monito	r periodic	follow up a	nctivities			kku ur vara yazaya persinden kalanda ka Sakir zumi kur zakuna pinda da ka kalan sinda ka ka ka ka ka ka ka ka k
Since	ssion Dat		06 July 20'	aggine alle en retire con consiste en	signature:	33345
			W			and the second s



UNITED NATIONS DEVELPOMENT PROGRAMME Peacebuilding and Recovery Unit (PBRU) Conflict Prevention Program(CPP)

14(4)()		
Name:	Prem Raj Ojha	TO THE PARTY OF TH
Title:	Conflict Sensitivity Specialist	
Itinerary:	Kathmandu- Chautara-Kathmandu	
Purpose:	Training facilitation	
1. Persons Accom	manying Travel	Minimaka markain makan kan diangan pang digiti mga pakan ngawa silikat dan tanip pina silikat mara dan kamana Kaya washi Api Kai Mada Siri da hida dan Siri da Haza dan Api Api Mada Mada Siri da hida dan Siri da Haza dan Api Api Mada Mada Siri dan Mada Mada Siri dan Api Mada Mada Mada Siri dan Api Mada Mada Mada Mada Mada Mada Mada Mad
S.No.	Name	nacrosevenemento con entre esta esta esta esta esta esta esta est
2. Travel Details		
Date	Activity	Venue
July 04, 2016	Departure from KTM to Chautara	Chautara
July 05,2016	Training and back to Kathmandu	Kathmandu
in humanitarian cactions and behave Main content of tanalysis; concept concept of each taliscussion. Partical	ontext and provide skills to minimize the rior in culture and conflict. The orientation was working tensions in he of Implicit Ethical Message; and applicate opic was presented and training cartoor ipants practiced the analysis of context a	
importance of cul materials of the tr cultural diversity	ne participants at the end of each oriental ture and conflict sensitivity. They have a aining and expressed their views that the and conflict context. The major suggestimaches and develop and use local more or	ppreciated the content, methodology and training was helpful to work in the ons were to extend the time, use more
5. Issues and prob	elems observed	
6. Main decisions 7. Recommendation	ons for further actions	
Submission Date:	2016/00/22	Signature:



Empowered lives. Resilient nations.

UNITED NATIONS DEVELPOMENT PROGRAMME Democratic Transition Unit (DTU) For Social Cohesion and Democratic Participation Programme (SCDP)

Name:	Krishna Jogi
Title:	Regional Dialogue Coordinator
Itinerary:	Bharatpur-Biratnagar
Purpose:	1. To join SCDP Biratnagar RFO, due to official transfer from Bharatpur.

itinerary:		i pilararhai-pirarilagar	I
Purpose:		1. To join SCDP Bira	atnagar RFO, due to official transfer from Bharatpur.
1. Persons	Accompanying T	ravel	
S.N.		Name	Title
1 5	hreekrishna Mah	narjan	Driver
2. Travel D	etails		
Date	From	То	Main Activity
6/7/2016	Bharatp	ur Biratnagar	- Travelled and arrival to Biratnagar
		en during travels (meet	tings, interactions, discussions)
• Tr	avel.		
1	servations and fi	indings	
• N	I K		
5. Issues at	nd problems obs	erved	
• N			
6. Main de	cisions of the TR	AINING/MEETING	
• N	TR		
7 Recomm	nendations for fu	orther actions	
	TR	a tree doctors	
- 1			
Submission	n Date :	11/7/2016	Signature:



Empowered lives. Resilient nations.

UNITED NATIONS DEVELPOMENT PROGRAMME

Democratic Transition Unit (DTU)

For Social Cohesion and Democratic Participation Programme (SCDP)

Travel Report

Name:	Krishna Jogi
Title:	Regional Dialogue Coordinator
Itinerary:	Biratnagar-Panchthar- Biratnagar
Purpose:	• To meet and consult with LPC, NGOs/CBOs, NGO Federation regarding collection of
	proposals for micro-capital grant to promote social cohesion in selected cluster of
	Panchthar.
Control of the control of	To meet with political and civil society leaders to discuss on emerging situation.

1. Persons Accompanying Travel

S.N.	Name	Title
1	Bam Bahadur Soni	Driver (UNDP-ESP)

2. Travel Details

Date	From	To	Main Activity
18 July 2016	Biratnagar	Panchthar	- Travelled to Panchthar.
20 July 2016	Panchthar	Biratnagar	- Returned back to duty station.

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Conducted consultation meeting with LPC, NGOs/CBOs, NGO Federation regarding collection of proposals for micro-capital grant to pro mote social cohesion in selected cluster of Panchthar.
- Provided briefing on ToR and proposal format for MCG to prospective NGOs in coordination with NGO Federation, Panchthar chapter.
- Meet with some political and civil sopciety leaders to receive socio-political updates.

4. Main observations and findings

- 10 NGOs and NGO Federation officials were briefed on the ToR of MCG proposal and they found to be interested to submit the proposal to work for promotion of social cohesion in the district.
- The socio-political situation in the district observed calm and peaceful.
- The MSDF observed functional and active and the collaboration among the political parties is continued in facilitation of MSDF.

5. Issues and problems observed

NTR

6. Main decisions of the TRAINING/MEETING

NTR

7. Recommendations for further actions

NTR
Submission Date: 25 July 2016 Signature:



UNITED NATIONS DEVELPOMENT PROGRAMME Democratic Transition Unit (DTU) For Social Cohesion and Democratic Participation (SCDP)

Travel Report

Name:	Mahendra Sapkota
Title:	Consultant
Itinerary:	Kathmandu – Nepalgunj- Kathmandu
Purpose:	To take note of the workshop proceedings on Inter-Regional Gender Responsive Land Policy on 21 July 2016 at Nepalgunj

 Persons . 	Accompan	ying Travel
-------------------------------	----------	-------------

S.No.	Name	Title
1	SCDP staff members	
2	***************************************	

2. Travel Details

Date	From	То	Main Activity
20 July 2016	Kathmandu	Nepalgunj	Travelled by air to Nepalgunj and participated in preparatory meeting
21 July 2016	Nepalgunj	Nepalgunj	Took note of the proceedings of Inter-Regional Gender Responsive Land Policy Workshop on 21 July 2016 at Nepalgunj for participants from Mid- west and Far-west regions
22 July 2016	Nepalgunj	Kathmandu	Travelled by air back to Kathmandu from Nepalgunj

3. Main activities undertaken during travels (meetings, interactions, discu

٨.	Main	obsen	zations	and	finding	•
4	SAICHE	ODJEI	rativits	anu	HHUHHU	

The participants were very enthusiastic and participated actively

5. Issues and problems observed

NA

6. Main decisions of the TRAINING

Recommendations from the participants for policy reform on land issues

7. Recommendations for further actions

Monitor periodic follow up activities

Submission Date :	25 July 2016	Signature:	

⁻Documented comprehensive note on the proceedings of Inter-Regional Gender Responsive Land Policy Workshop for participants from Mid-west and Far-west regions



Submission Date:

2016/07/22

UNITED NATIONS DEVELPOMENT PROGRAMME Peacebuilding and Recovery Unit (PBRU) Conflict Prevention Program(CPP)

Travel Report

14¢pm1						
Name:		Prem Raj Ojha				
Title :		Conflict Sensitivity Specialist				
Itinerary		Kathmandu- Gorkha-Kathmandu		· · · · · · · · · · · · · · · · · · ·		
Purpose		Training facilitation				
1. Person	s Accompanying Tr	avel				
S.No.		Name		Title		
2. Travel	Details		, , , , , , , , , , , , , , , , , , , ,			
Date		Activity		Venue		
July 19, 2		Departure from KTM to Gorkha		Gorkha		
July 20, 2	***************************************	Training in Gorkha		Gprkha		
July 21, 2	010	Back to Kathmandu		Kathmandu		
		n during travels (meetings, interactio		ns) ed Nation Resident Coordinator's office		
organized	l a Conflict Sensitiv	ity Orientation for the UN staff base	ed in Gorkha	. The purpose of those training was to		
sensítize	UN officials on the	importance of conflict sensitivity in	numanitariar	context and provide skills to minimize		
		impacts of their actions and behavior				
hatter M	second event of the	DP and UNKCO for in applying Do No	Harm in eart	hquake reconstruction for building back context; divider and connector analysis;		
				work. Brief concept of each topic was		
presented	d and training carto	ons and videos were used for more d	etailed discus	ssion. Participants practiced the analysis		
	t and impacts in sm					
		· · · · · · · · · · · · · · · · · · ·				
1	bservations and fin					
		y relevant for humanitarian. Facilitato h orientation. It shows that they have				
		iated the content, methodology and n				
that the ti	raining was helpful	to work in the cultural diversity and co	onflict contex	ct. The major suggestions were to		
extend th	e time, use more pa	rticipatory approaches and develop a	nd use local	more case studies. The detail report		
will be pre	epared and shared v	with RCO and UNDP office after comp	eting initial t	three events.		
5. Issues and problems observed						
J. 133463 and problems observed						
6. Main decisions						
7. Recomi	mendations for furt	her actions				
······································						

Signature:



UNITED NATIONS DEVELPOMENT PROGRAMME Democratic Transition Unit (DTU) For Conflict Prevention Programme (CPP)

Travel Report

Name:	Arjun Kumar	
Title: Regional Dialogue Advisor		
Itinerary: Dhangadhi -Neplagunj- Dhangadhi		
Purpose:	 To conduct Inter-regional Workshop on land issues in participation of MSLDF from FWR and MWR Briefing and review of MSLDF activities in both FWR and MWR after series of interaction and dialoges at sub-national level. 	

1. Persons Accompanying Travel

S.No.	Name	Title
1.	Arjun Kumar	Regional Dialogue Advisor
2.	Ram Bahadur Tharu	Driver; UNDP Field Office-Dhangadhi

2. Travel Details

Date	From	То	Main Activity	
20 July 2016	Dhangadhi	Nepalgunj	- Departure from Dhangadhi to Nepalgunj - Night stay in Nepalgunj	
21 July 2016	Nepalgunj		Inter-regional Workshop on land issues	
20 July 2016	Nepalgunj	Dhangadhi	Departure from Npj and arrival at Dhangadi	

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Best practices made by MSLDFs in FWR and MWR was collected through group works sessions and presented by the both regional MSLDFs
- Identified, discussed and agreed upon the further Roadmap of MSLDF to play constructive roles working with other key actors for land policy reforms to make it gender-responsive
- Shared key lessons learned and best practices to be continued further within the MSLDF interventions

4. Main observations and findings

• The meeting was well designed, which kept participants on a smooth track. Going through the process, the workshop was able to achieve its set objective.

5. Issues and problems observed

λ	1 / A	

6. Main decisions of the TRAINING/MEETING

The further strategy of the both MSLDFs shall be creating conducive environment for policy reform with perspective of gender-responsive land management.

7. Recommendations for further actions

N/A

Į					ŝ
1	Caleminaian Data	25 July 2016	C:	1	, Light
	Submission Date:	ZO JULY AUTO	organie:	1 1/2/2	- Carrie
ì				1 / 2/	į



Democratic Transition Unit (DTU) For Social Cohesion and Democratic Participation (SCDP)

Travel Report

Resilient nations

Name:

Name:	Bal Krishna Gurung		
Title: Regional Project Assistant			
Itinerary:	Kathmandu-Nepalgunj-Kathmandu		
Purpose :	Provide support to conduct Inter-Regional Gender Responsive Land Policy on 21 July 2016 at Nepalgunj		

1. Persons Accompanying Travel

S.No.	Name	Title
1	Manorama Sunuwar	Land Dialogue Officer
2	Bidur Sîlwal	Driver

2. Travel Details

Date	From	То	Main Activity
20 July 2016	Kathmandu	Nepalgunj	Travelled to Nepalgunj from Kathmandu by air Participated in preliminary meeting on logistic management
21 July 2016	Nepalgunj	Nepalgunj	 Provided support to conduct Inter-Regional Gender Responsive Land Policy for participants from Mid-west and far-west regions
22 July 2016	Nepalgunj	Kathmandu	- Travelled back to Kathmandu from Nepalgunj by air

3. Main activities undertaken during travels (meetings, interactions, discussions)

- · Participated in preliminary meeting on logistic management
- Held meeting with hotel personnel for arrangement of food, accommodation for participants and meeting hall arrangement
- Took note for registration of participants, their arrival date for preparation of TA and DSA reimbursement
- Provided other logistic support to conduct the workshop
- Prepared TA/DSA payment sheet and distributed them to participants as per rules
- · Met with hotel personnel for hotel billing
- Prepared F10 DSA claims for consultants

4. Main observations and findings

• The workshop was conducted smoothly

5. Issues and problems observed

• The restaurant of View Hotel Siddhartha, Nepalgunj was relatively small to accommodate all participants during lunch and dinner.

6. Main decisions of the TRAINING/MEETING

NTR

7. Recommendations for further actions

- The hotel is extending with the new building being constructed and should be able to allocate a larger dining hall.
- It is always good to verify the list of participants who have checked in at the hotel with the participants'
 registration for the workshop to see that no trespassing for free food and accommodation takes place.

22 July 2016	Signature:	SalkIlly



UNITED NATIONS DEVELPOMENT PROGRAMME Democratic Transition Unit (DTU) For Social Cohesion and Democratic Participation (SCDP)

- restate e	. 22 (5)					
Name:		Dharmendra Jha				
Title:		Consultant				
Itinerary:			– Nepalgunj- Kathmar			
Purpose	e:		To facilitate Inter-Regional Gender Responsive Land Policy Workshop on 21 July 2016 at Nepalgunj			
1. Perso	ns Accor	mpanying ⁻	Travel	- 14700-		
S.No.			Name		Title	
1.	SCDPs	staff memb	ers			
2		1				
2. Trave	l Details					
Da	ite	F	rom	То	Main Activity	
20 July			mandu	Nepalgunj	Travelled by air to Nepalgunj and participated in preparatory meeting	
21 July 2016		Nepalgunj		Nepalgunj	Facilitated Inter-Regional Gender Responsive Lar Policy Workshop on 21 July 2016 at Nepalgunj for participants from Mid-west and far-west development regions.	
22 July	/ 2016	Nep	algunj	Kathmandu	Travelled by air back to Kathmandu from Nepalgunj	
3. Main	activities	undertake	en during trave	els (meetings, interac	tions, discussions)	
- Inter-R	egional G	iender Resp	onsive Land P	olicy Workshop for pa	rticipants from Mid-west and Far-west regions	
4. Main	observat	ions and fi	ndinas			
				participated actively		
					The state of the s	
5. issues NA	and pro	blems obse	rved			
INA						
6. Main	decisions	of the TRA	AINING			
Recomm	nendation	s from the	participants fo	r policy reform on lan	d issues	
7 Pacon	nmandat	ions for five	ther actions			
		follow up ac				
	periodic	onow op ac	.tivities			
	UNIVERSE TO	a transaction I			Processor allows a contraction in account of	
Submiss	ion Date	:	25 July 2016		Signature:	



UNITED NATIONS DEVELPOMENT PROGRAMME Peacebuilding and Recovery Unit (PBRU)

For Conflict Prevention Programme (CPP)

Travel Report

Nepai

Name:	Manorama Sunuwar	
Title:	Dialogue Support Officer for Land Issue	
Itinerary:	Kathmandu- Nepalgunj- Kathmandu	
Purpose:	To organize inter-regional gender responsive land workshop	

1. Persons Accompanying Travel

S.No.	Name	Title
	NA	

2. Travel Details

Date	From	То	Main Activity
20th July 2016	Kathmandu	Nepalgunj	Had a preparatory meeting
21st July 2016 Nepalgunj			Convened the workshop
22 nd July 2016	Nepalgunj	Kathmandu	Travelled

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Conducted a preparatory meeting with the team
- Made presentation in two sessions of the workshop
- · Coordinated with regional field office

4. Main observations and findings

- The workshop was very interactive and relevant with the project objective
- Participants identified the land issues and shared the best practices of the respective regions. They also prepared a list of strategic recommendations.
- The discussion was more focused on exchanging best practices of the regions.
- The workshop begun on time and end relatively in the expected time (which was slightly went beyond the schedule) and facilitator played key role to control the participants and make them contribute in achieving expected output.
- There was a good coordination among the team members and everyone contributed well as it has been planned.

5. Issues and problems observed

• There had been confusion in number of participants to be selected from far-western region. The representative of Kanchanpur were slightly higher in comparison to other districts.

6. Main decisions of the TRAINING

The number of participants from regional level should be ensured as per plan prior to workshop

7. Recommendations for further actions

Field offices need to organize an exit workshop among the members of MSLDF

Submission Date:	29 th July 2016	Signature:	Mary



UNITED NATIONS DEVELPOMENT PROGRAMME Peacebuilding and Recovery Unit (PBRU) SCDP

Travel Report

Name :	Indira Ale
Title :	Regional Dialogue Coordinator
Itinerary:	Bharatpur-Parsa-Bara-Bharatpur, 30-31 July, 2016
Purpose :	To manage organize and manage UNDAF evaluation meeting with GPI-CT key stakeholders in Bara and Parsa districts.

	_	_		
1	Darenne	Accomp	anving.	irave
2.	1 (130113	Trecount.	GIIYIII	HIMPO

S.No.	Name	Title
1.	Baijanti Giri Sing	Program Officer

2. Travel Details

Date	From	То	Main Activity
30/07/2016	Bharatpur	Birgunj	Travel to Birgunj to organize evaluation meeting with UNDAF team in Ganjabhawanipur with GPI-CT key stakeholders and meeting with political stakeholders in Birgunj.
31/07/2016	/07/2016 Birjunk Bharatpur Organiand of CDO,		Organize different meeting with IPWA, women right activists and conflict victim in Birgunj, and organize meetings with CDO, LDO and SP in their office separately and travel back to Bharatpur.

3. Main activities undertaker	during travels	(meetings, interaction	s, discussions)
-------------------------------	----------------	------------------------	-----------------

Manage overall organization of meetings with key stakeholders in community level and district level.

4. Main observations and findings

Women activists improving their technical skills on rights and leaderships.

5. Issues and problems observed

Lack of sustainable economic support.

6. Main decisions of the visit

To have some understanding about combined program by Un Agencies.

7. Recommendations for further actions

Review of Specific Programme through joint venture.					
Submission Date :	08/01/2016	Signature:	fulit Me		